

FREDONIA TOWN COUNCIL REGULAR MEETING
May 28, 2024
25 N. Main St, Fredonia AZ, 86022
7:00 pm

Pursuant to ARS 38-431.01, notice is hereby given to members of the Fredonia Town Council and the Public that a Public Meeting will be held on May 28, 2024, at 7:00 p.m.

Call to Order - Vice Mayor Scott called the meeting to order at 7 pm

Roll Call – Vice Mayor Scott
Councilor Ballard
Councilor Banks
Councilor Johnson

Invocation – Rachel Bunting
Pledge of Allegiance - All in Attendance

Public comment (*The council shall not discuss or take legal action on matters unless the matters are properly noticed.*)

- 1) *Benjamin Terry – Not in attendance.*
- 2) *Evelyn Erickson – Thanked City and Police for the clean-up of her area. Worried about fire. Councilor Ballard suggested cookies to neighbors might help. Evelyn wasn't sure about that. Councilor Ballard suggested being positive and notice all the good that's being done. Recognize things do take time.*

A. Consent Items: (The following items may be approved by a single motion, unless a member of the Town Council requests that any item be considered separately and acted upon accordingly. Each item considered separately may be approved by motion of the Council as though originally listed as an action item)

1. Agenda for May 28, 2024
2. Minutes from May 3, 2024
Councilor Ballard made a motion that we accept both consent items.
Councilor Banks seconded the motion.
All in favor.

B. Reports (*The council shall not discuss or take legal action on matters unless the matters are properly noticed*)

1. Mayor
Vice Mayor Scott reported on the sewer project: Doing final QC before sending to Town for approval and comments, then out for bids. Skyler had map of underground utilities that helped.
Planning and Zoning approved variances on the small duplex subdivision lots. While approved for this subdivision, Justin Mackelprang said these size lots won't be allowed anymore.

Councilor Scott is working on grants for ballfield and rodeo grounds, fencing and lighting for next year.

2. Council Members:

a. Councilor Ballard re cemetery arch update

Councilor Ballard talked about the new cemetery arch. It's up, drive out and look at it. It's something good that's happened.

3. Department Heads

Vice Mayor reports that the Police are checking which street lights are out and making a list for replacement. Skyler has poles and lights for replacements.

Councilor Ballard said Skyler also has decorative poles with solar light on main street. They are a year behind because of COVID. Clayton Johnson mentioned that they have over 20 lights and over 10 decorative lights for main street.

The two families from Easy Street that we need signatures from, have been contacted (some don't live here) to figure a way to get signature for easements.

Woodhill's Trail Road – had a meeting with BLM, Fredonia Police and Kane County Sheriffs to determine who has jurisdiction. Positive working relationship.

Vice Mayor Scott to meet with Kane County Sheriff's Office to work with them where the trail starts at or near their parking lot.

Cows up the canyon where our water tanks are. Owner contacted and said would remove them.

4. Town Office Updates:

a. Ted Jensen

i. Welcome new Deputy Clerk – Tracy Stumpf

Ted Jensen introduced Tracy Stumpf, the new Deputy Clerk. Ted said she was a great choice. Tracy said she like the people that she is working with and was excited to be here.

ii. Audit update

2022 Audit near completion, many items in the 2021 audit were duplicated in the 2022 audit

2023 audit is underway.

Vice Mayor Scott asked Jaimie to teach the office staff how to do an executive session for the next meeting. Councilor Ballard asked if it was because we needed legal advice? Vice Mayor Scott said probably.

iii. Budget update

Ted Jensen said all Department Heads responded with their requests for Budget Year 2024-2025. We are on track for the Budget Meeting on June 11, 2024. Discussion at that meeting to cover raises and retention.

Councilor Ballard asked if we were live streaming. He was answered that we were. Councilor Ballard explained that people could request a grant contingency fund which would allow amounts to be put into the budget to spend for the next year contingent upon getting the grant. That way it's in the budget.

Ted Jensen said that with lots of work we can be ready for the July

1, 2024 -2025 new budget year.

iv. Pool update

Ted said Life Guards are in training now with the goal of opening the pool on June 8, 2024. Councilor Ballard thanked Ted.

C. Action Items

1. Swearing in of Tim Judd, Volunteer Fire Fighter
Vice Mayor Scott administered the Fireman's Oath to Tim Judd. Now an official Fredonia Firefighter.
2. Discussion and possible action regarding Buckskin approval for serving alcohol outside – Lianne Kelly
*Chris Kelly, representative from the Buckskin, asked for approval from the DLLC for the westside to have outdoor seating and be able to serve alcohol. First the DLLC requires that the Town approve service of alcohol before they will issue the license. People cannot be seen from the road. Councilor Ballard asked if we have to approve our part first. Chris Kelly said yes. Councilor Johnson said that seemed fine.
Councilor Ballard made motion to approve alcohol use in patio area.
Councilor Banks seconded the motion.
All in Favor.*
3. Discussion and possible action regarding uniform purchase for Fire Department – Rachel Bunting
*Rachel Bunting was joined by Clayton Johnson, both from the Fire Department. Clayton was seeking approval for turnout gear to replace old one and get new one for new Firefighters. \$4,297. Councilor Ballard asked if the Department had the money for this? Clayton said according to the Fire chief, we do. Then Rachel Bunting asked for approval for shirts, t-shirts and hats for firefighters with a few extra for new ones coming in. The amount was \$2492 from a company in Overton, Nevada. Fireman's Breakfast fund will help with this request.
Councilor Johnson made a motion to approve the money requested for shirts, hats, hoods, boots and gloves.
Councilor Ballard seconded
All in Favor.*
4. Discussion and possible action regarding development plan for Wood Hill Road
*Vice Mayor Scott said Fredonia's responsibility is to maintain road to the width of 16 feet of the 32 feet of easement. If we live up to this and I think we are, we will be deeded the road. We re-signed the agreement. Vice Mayor concerned over three entry points to the road for "Bikes". Councilor Ballard said Bike trail and road two different things. Vice Mayor Scott said that Councilor Johnson helped BLM get that only 16 feet of the road is our responsibility not the 32 feet.
Councilor Johnson thought a grant could help rebuilt the worst section of the road. Vice Mayor Scott said Skyler had the scope of what was needed for that.*
5. Discussion and possible action re budget planning for 2024-2025 fiscal year
Ted Jensen said that budget has sensitive issues and requests a special session for

this discussion. Ted suggested two weeks after the June 11, 2024 Budget Meeting. Councilor Ballard reminded Council that if you discuss specific people, you must notify them. Discussion with no names ok. Vice Mayor said to be careful of the wording of the meeting.

6. Discussion and possible action regarding donation to Kane County Water Conservancy District for the 24th of July Pioneer Day Celebration and Fireworks Show.

Vice Mayor Scott asked if we wanted to donate to the firework in Kanab. Councilor Johnson said we donated \$500.00 last year. Councilor Ballard said it needs to come from the General Contingency fund.

Councilor Ballard made motion that we donate \$500.00 to Kane County Conservancy for Fireworks.

Councilor Johnson seconded.

All in Favor.

Councilor Ballard asked Ted Jensen about grant for Police Department and Personnel. Ted Jensen had extreme difficulty signing into the grant website. ended up having to start over.

D. Discussion

1. Future Agenda Items:

- a. New form for land combination/split/lot line adjustment
- b. Evaluation of Magistrate's Wage
- c. Town Committees and departments; council representation
- d. Sawmill Estate Subdivision progress
- e. General Plan
- f. 911 Readdressing the streets
- g. Emergency preparedness-backup generators, get quotes
- h. Secure water supply
- i. Utility Board
- j. Model City tax code
- k. Equipment and vehicle policy
- l. Levee repairs
- m. Purchasing policy
- n. Purchasing electrical structure on the old Kaibab land
- o. Wages for Volunteers working in Town Office

Adjourn:.

Approved

Attest

Don Johnson, Mayor

Traci Goodall, Town Clerk

Certification- I hereby certify that the above is a true and correct copy of the minutes of the meeting. I further certify that the meeting was duly called and held.

Traci Goodall, Town Clerk