



Town of Fredonia

25 N Main St. * PO Box 217 Fredonia AZ 86022

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Senior Center Aide

Position: Part Time Monday-Friday 8AM-2PM

Department: Senior Center

Salary Range: \$14.50- \$16.00 HR

Job Summary:

This position includes but not limited to:

1. Home care for elderly and recordkeeping for all services performed
2. Timely processing of paperwork
3. Delivery of meals to homebound elderly
4. Assist in food preparation and clean up

Requirements:

1. Valid Diver's license
2. Food Handler's Card
3. Must pass background check, including fingerprints and security clearance
4. Strong computer skills

5. Strong analytical skills
6. Provide friendly customer service
7. Ability to stand, walk, kneel, crouch, stoop and lift 25 pounds